Date of Application: _____

Northwest Developers Donation Request Form

Organization Information

_____   _____
Name of Organization   Legal name, if different

_____   _____   _____   _____
Address   City   State   Zip

_____   _____   _____
Phone   Fax   Wed site address

_____   _____   _____   _____
Name of contact   Title   Phone   Email

_____   _____   _____   _____
Name of board chair, president, or officer   Title   Phone   Email

Proposal Information

Please construct a 3-4 sentence summary of the request:

Funds are being requested for (click the one or more that best fits your program or project):

General   Operating support   Start-up costs   Capital

Program/project support   Technical assistance   Other (please specify) _____

Project dates: _____   Fiscal year end: _____

Budget

Dollar amount requested $_____
Total annual organization budget (copy attached) $_____
Total program or project budget (copy attached) $_____

Authorization

Name of the board chair, president, or presiding officer: _____

SIGNATURE _____   DATE: _____

Helping to enhance the health and welfare of low to moderate income families in the Newark and surrounding areas of Essex County, New Jersey.

Apply for Funding

Northwest Developers, Inc. appreciates your interest in submitting a finding request. Before you submit you application, please determine whether your request fits the Northwest Developers mission, and review a list of organizations the foundation has previously funded. Please contact us if you are unsure whether your program is a good fit.

What should a donation request contain?
Your request should include the following materials, and be approximately five pages in length:

1. A completed Donation Request Form
    - Download in Microsoft Word Format
2. A Proposal breaking out the following details:
    - Your organization's history, mission and contact information
    - A description of the program you wish to fund – please include how many people/students you serve annually, and on an ongoing basis.
    - The amount of funding you wish to provide, and how the funds are to be used.
3. Your total program/project budget
4. Your total annual organizational budget – break down all salary/payroll amounts in your organization.
5. A copy of your proof of 501(c)(3) status

All requests must align with Northwest Developers mission: "Helping to enhance the health and welfare of low to moderate income families in the Newark and surrounding areas of Essex County, New Jersey."

When will donations be made?
The Northwest Developers makes donations at various times throughout the year. The Northwest Developers will notify your organization by email within the week of receipt of your request and then again after the Board of Directors makes its funding decisions.

What is the average donation amount given by Northwest Developers?
Northwest Developers reviews donation requests with a wide variety of funding needs. Most requests range from $200 to $10,000. Organizations are reminded to base their requested amount on the program's unique needs for funding.

When and where should a donation request be submitted?
Please mail a hard copy to:

Northwest Developers, Inc.
195 West Market Street
Newark, New Jersey 07103

Are there any restrictions?
In general, the Northwest Developers does not fund:
- Donations to candidates for political office
- Donations for building or construction projects
- Donations for debt reduction or capital campaigns
- Donations for graduate or postgraduate research

We fund only organizations in the United States

If awarded, is there any follow-up required?
Northwest Developers requires organizations that have received funding to submit a follow-up report to them no later than three – six months after receipt of funding.
Reports should include overall project outcomes and results as well as any supplemental materials, e.g., event photographs, printed materials, newsletters, etc.

Please submit your follow-up report to:

Northwest Developers
Post – Donation Report
195 West Market Street
Newark, New Jersey 07103

The primary focus of our work is to support non-profit organizations and individuals that are helping to enhance the health and welfare of low to moderate income families in the Newark and surrounding areas of Essex County. New Jersey.

Please review the list of previously funded programs on our web page.